

STATE OF CALIFORNIA

Department of Parks and Recreation

# CAREER OPPORTUNITY BULLETIN



**Date: April 25, 2006**

**Bulletin # 613**

This Career Opportunity Bulletin may also be viewed on our website at  
[www.parks.ca.gov](http://www.parks.ca.gov)

The Mission of the California Department of Parks and Recreation is to provide for the health, inspiration, and education of the people of California by helping to preserve the state's extraordinary biological diversity, protecting its most valued natural and cultural resources, and creating opportunities for high-quality outdoor recreation.

## HOW TO APPLY

For each separate position, please forward a standard state application Std Form 678. Indicate the position and location of the job for which you are applying. Send your application to:

Department of Parks and Recreation

P.O. Box 942896

Sacramento, CA 94296

Attention: Personnel Services Division/Certification Unit

All applications must be postmarked by the final filing date

**FINAL FILING DATE FOR JOBS POSTED IN THIS BULLETIN: May 5, 2006**

California Relay Service

**TDD 1-800-735-2929**

An affirmative action employer - equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age or sexual orientation.

## **Career Opportunity Bulletin #613:**

- **COMMUNICATIONS OPERATOR (PERMANENT INTERMITTENT) – NORTHERN COMMUNICATIONS CENTER (NORCOM)**
- **COMMUNICATIONS OPERATOR (2 POSITIONS) – NORTHERN COMMUNICATIONS CENTER (NORCOM)**
- **MAINTENANCE MECHANIC –SIERRA DISTRICT/SIERRA GOLD SECTOR**
- **PARK MAINTENANCE ASSISTANT – ACQUISITION AND DEVELOPMENT DIVISION/ACCESSIBILITY SECTION/LAKE PERRIS MAINTENANCE YARD**
- **PARK MAINTENANCE CHIEF II – OFF-HIGHWAY MOTOR VEHICLE RECREATION DIVISION/HEADQUARTERS/SACRAMENTO**
- **SKILLED LABORER (PERMANENT – INTERMITTENT) (5 POSITIONS) – SIERRA DISTRICT/ROADS,TRAILS AND RESOURCE MAINTENANCE PROGRAM**
- **STATE PARK EQUIPMENT OPERATOR – HOLLISTER HILLS DISTRICT/STATE VEHICULAR RECREATION AREA**
- **TRAINING OFFICER I – TRAINING SECTION/HEADQUARTERS TRAINING UNIT/SACRAMENTO**

### WHO MAY APPLY

This Career Opportunity Bulletin is for **State employees and/or candidates with current civil service list eligibility and who meet this eligibility by the established final filing date.** Anyone eligible for a transfer, change in class, list appointment, training and development assignment, or reinstatement may be considered according to guidelines outlined in DAM 210.311-314

Only the most qualified candidates will be selected for an interview

And all appointments are subject to SROA provisions.

(For those classes in Units 10,14,15, and 21, this bulletin does not constitute the transfer process contained in the agreements with the State.)

UNIT 7 (CAUSE): Positions for voluntary geographic transfers will be filled in accordance With Article 16, section 16.9 of the Unit 7 collective bargaining agreement.

Unit 12 (International Union of Operating Engineers – IUOE)  
Positions for voluntary geographic transfers will be filled in accordance with Article 17, sections 17.1-17.7 of the unit 12 collective bargaining agreement.

Unit 13 (International Union of Operating Engineers – IUOE)  
Positions for voluntary geographic transfers will be filled in accordance with Article 14.1 Of the unit 13 collective bargaining agreement.

*If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.*

### **COMMUNICATIONS OPERATOR (PERMANENT INTERMITTENT) (\$15.78 – \$21.70/HOUR) – NORTHERN COMMUNICATIONS CENTER (NORCOM)**

The reporting location for this position is the Northern Communications Center (NORCOM), located in Rancho Cordova. NORCOM is a 24-hour public safety communications center. This position will work under the direction of the Communications Supervisor. The Communications Operator dispatches State Park Peace Officers, National Park Peace Officers, Fish and Game Wardens, Lifeguards, and other emergency service personnel in the NORCOM service area, to public safety and non-public safety events. Duties include operation of a radio console system, VESTA telephone system, CLETS, and computer aided dispatch (CAD). Duties include answering and dispatching Fish and Game CalTip calls, receiving and processing Office of Emergency Services Hazmat reports. This position may work up to 1500 hours per year. **State housing is not available.** For further information regarding this position, please contact Lorin Forehand or Betsy Hackett at (916) 358-1318.

*If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.*

**COMMUNICATIONS OPERATOR (2 POSITIONS) (\$2736 – \$3762) – NORTHERN COMMUNICATIONS CENTER (NORCOM)**

The reporting location for these positions is the Northern Communications Center (NORCOM), located in Rancho Cordova. NORCOM is a 24-hour public safety communications center. These positions will work under the direction of the Communications Supervisor. The Communications Operator dispatches State Park Peace Officers, National Park Peace Officers, Fish and Game Wardens, Lifeguards, and other emergency service personnel in the NORCOM service area, to public safety and non-public safety events. Duties include operation of a radio console system, VESTA telephone system, CLETS, and computer aided dispatch (CAD). Duties include answering and dispatching Fish and Game CalTip calls, receiving and processing Office of Emergency Services Hazmat reports. **State housing is not available.** For further information regarding these positions, please contact Lorin Forehand or Betsy Hackett at (916) 358-1318.

**MAINTENANCE MECHANIC (\$3584 - \$3931) – SIERRA DISTRICT/SIERRA GOLD SECTOR**

The reporting location for this position is the Maintenance Shop in Malakoff Diggins State Historic Park, but may be required to perform skilled work throughout the Sector/District as needed. This position will work under the direction of the Sector Park Maintenance Supervisor. The incumbent will be responsible for the daily maintenance and operation of a large electrical generator system which provides power for the town, as well as facility maintenance of public use buildings, a small campground, historic structures, water treatment plant operations, water distribution systems, electrical systems, and minor vehicle/equipment maintenance. Other duties include grounds maintenance, housekeeping, resource management, and equipment operation, including snow removal and plowing. The incumbent will also be responsible for data entry into the CAMP Program, and should have the ability to work independently. **A Grade T2 Water Treatment Operator License is required. Please provide proof of eligibility with application.** The incumbent's work schedule will be Sunday through Thursday from 7:30 a.m. to 4:00 p.m. **State housing may be available.** For further information regarding this position, please contact Steve Moses at (530) 273-3884.

**PARK MAINTENANCE ASSISTANT (\$2511 - \$2737) - ACQUISITION AND DEVELOPMENT DIVISION/ACCESSIBILITY SECTION/LAKE PERRIS MAINTENANCE YARD**

The reporting location for this position is the Lake Perris Maintenance Yard, located at Lake Perris State Recreation Area. The incumbent will assist semi-skilled and skilled crew members with the maintenance and modifications in various State Parks. The duties will include assisting in the completion of accessibility barrier removal projects as directed by the Department's Transition Plan to comply with the American Disabilities Act (ADA). The incumbent will travel with crew members to Park Units in the Southern part of the State to complete construction projects. The incumbent's work schedule will be Monday through Thursday from 6:00 a.m. to 4:30 p.m.; however, temporary changes to the work schedule may occur due to operational need. **State housing is not available.** For further information regarding this position, please contact Mike Springer at (916) 445-8960.

*If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.*

**PARK MAINTENANCE CHIEF II (\$4211 – \$5085) – OFF-HIGHWAY MOTOR VEHICLE RECREATION DIVISION HEADQUARTERS/SACRAMENTO**

The reporting location for this position is the Off-Highway Motor Vehicle Recreation Division, located in Sacramento. This position will work under the direction of Park Maintenance Chief III. This position will assist the division's Park Maintenance Chief III in managing the Department CAMP Program that includes Facilities Assets Management, Roads and Trails, Deferred Maintenance, Resource Protection, and Property and Equipment Management. The incumbent will also provide assistance to the Recreational Trails Program, a federally funded grants program. A strong background and/or interest in trails is desirable. Some travel will be required. **State housing is not available.** For further information regarding this position, please contact Terry Harper at (916) 445-9982.

**SKILLED LABORER (PERMANENT – INTERMITTENT) (5 POSITIONS) (\$16.45 - \$17.99/HOUR) – SIERRA DISTRICT/ROADS, TRAILS AND RESOURCE MAINTENANCE PROGRAM**

The reporting location for these positions is the Sierra District Maintenance Shop with work assignments through out the District. These positions will work under the direction of the Park Maintenance Chief. The incumbents will act as lead workers for forestry management, trail, or historic building stabilization crews. The duties will include heavy manual labor, extensive walking to and from work sites, and work in a high altitude environment. Remote work locations, camping, and overnight travel is expected. These positions may work up to 1500 hours per year, depending on the winter snow conditions. **State housing is not available.** For further information regarding these positions, please contact Sterl Cogar at (530) 9534 or Karl Knapp at (530) 525-9525.

**STATE PARK EQUIPMENT OPERATOR (\$3650 – \$4002) – HOLLISTER HILLS STATE VEHICULAR RECREATION AREA**

The reporting location for this position is the Hollister Hills State Vehicular Recreation Area, located in Hollister. We are looking for a dependable team player who is enthusiastic about becoming an integral member of our maintenance staff. This position will be responsible for the maintenance and repairs of 9-10 tracks, which also includes watering trails and main roadways. The incumbent may assist with a wide variety of resource projects. The incumbent's work schedule will be Friday through Monday from 7:00 a.m. to 5:00 p.m. **A class "A" driver's License is required. Please provide proof with application. This position will be subject to the Federal Drug and Alcohol Testing Program. State housing is not available.** For further information regarding this position, please contact Jose Martinez at (831) 637-8205.

*If applying for more than one position, please submit a separate application for each position and indicate your choice in location. Please be specific.*

**TRAINING OFFICER I (\$4111 - \$4997) - TRAINING SECTION/HEADQUARTERS TRAINING UNIT/SACRAMENTO**

The reporting location for this position is the Training Unit, located at Headquarters in Sacramento. This position will work under the direction of the Department Training Officer. This position is the training specialist for the Department's supervisory and management training. This position affords an excellent opportunity to demonstrate leadership, creativity, and work with a broad spectrum of staff involved in public safety, technical services, facility maintenance, interpretation, resource protection, and administration. The incumbent will also have the opportunity to travel to and provide training at park locations such as the William Penn Mott Training Center at Asilomar in Pacific Grove, and the Marconi Conference Center State Historic Park overlooking scenic Tomales Bay in Marin County. Desirable experience includes organizing, developing, coordinating, conducting, and evaluating training programs. Strong analytical, interpersonal and team skills are also desirable. Training and Development assignments will be considered. **State housing is not available.** For further information regarding this position, please contact Gail Kirschenman at (916) 651-0387 or [gkirs@parks.ca.gov](mailto:gkirs@parks.ca.gov).

**\*\*\*\*\* EXAMINATIONS \*\*\*\*\***

The Department of Parks and Recreation has scheduled the following examinations.  
Standard State applications (STD. 678) may be sent to:

Department of Parks and Recreation  
Personnel Office  
ATTENTION: EXAM UNIT  
P.O. Box 942896  
Sacramento, CA 94296-0001

<u>CLASS</u>	<u>FINAL FILING DATE</u>	<u>EXAM BASE</u>
Accounting Technician	Continuous	Promotional/Spot Sacramento
Communications Operator	Continuous	Open
Museum Director	May 12, 2006	Open/Spot Sacramento/ San Luis Obispo
State Park Cadet (Lifeguard)	Continuous	Open
State Park Ranger Cadet	Continuous	Open
Water and Sewage Plant Supervisor	Continuous	Open